

**2023 Belfast Festival of Learning**

**Event Submission Form**

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| **Your details** | |
| **Name:** |  |
| **Telephone number:** |  |
| **Email address:** |  |
| **Organisation:** |  |
| **Address:** |  |
| **Postcode:** |  |
| **What type of organisation/group are you? (select one)** | |
| Social Enterprise  Unregistered charity, club, society, association, community based group or organisation  Organisation recognised by HRM Revenue & Customs as charitable for tax purposes  Charity registered with Charity Commission NI  Charity registered in England, Wales or Scotland  Educational establishment  Statutory organisation | |



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| **Event details** | | | |
| **Event title:** |  | | |
| **Event date:** |  | **Time:** |  |
| **Event location:**  **Full postal address/or online details** | | | |
| **Event details: Please note this should be no more than 25 words as this will be the text used in the festival programme** | | | |
| **Tell us who your event is aimed at and how you have engaged with your target group to find out what they would like to do. (less than 100 words)** | | | |
| **A key aim of the Belfast Festival of learning is to make learning accessible by removing barriers to learning and making learning enjoyable/interactive. Please tell us how your event aims to do this.** | | | |
| **Tell us what benefits you expect learners to gain from your event.** | | | |
| **Tell us how you will reach out and connect with learners to encourage them to attend and how you will promote your event.** | | | |

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| |  |  | | --- | --- | | **Do you require financial support?**  **If yes, please complete details below (up to a max £500)** | | | **List each item you require financial support for** | **Breakdown of costs (£)** | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | | **Total:** |  |  |  |  | | --- | --- | | **C:\Users\SmythM\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Word\DRAFT LLL Festival branding 021215_Page_3.jpg** | **Please return completed forms no later than 5.00pm**  **on Friday 4 November 2022 to:**  Dolores Atkinson, Project Development Outreach Officer at  [dolores.atkinson@bhdu.org](mailto:dolores.atkinson@bhdu.org) | |  |
| MLB Colour Logo |  |

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