

**Family Friendly Belfast Event Submission Form**

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| **Your details** | |
| **Contact person for event:** |  |
| **Telephone number:** |  |
| **Email address:** |  |
| **Organisation: (if applicable)** |  |
| **Address** |  |
| **Postcode** |  |
| **What type of organisation/group are you? (select one)** | |
| Social Enterprise  Unregistered charity, club, society, association, community based group or organisation  Organisation recognised by HM Revenue & Customs as charitable for tax purposes  Charity registered with Charity Commission NI  Charity registered in England, Wales or Scotland  Educational establishment | |

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| **Event details** | | | | | |
| **Theme - please highlight:** | Connectivity | | | Food | |
| **Event title:** |  | | | | |
| **Event date (dd/mm/yyyy):** |  | | **Time:** | |  |
| **Location:** | | | | | |
| **Event description** (please give an outline of your event and explain how it links with the theme you have chosen): | | | | | |
| **How will families/ family members benefit from your event?** | | | | | |
| **How many families/ family members do you envisage participating in your event?** | | | | | |
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| **Financial Support**  If you require financial support, please complete the details below (up to a maximum of £500) | | | | | |
| **List each item you require financial support for:** | | **Breakdown of costs** | | | |
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| **Total:** | |  | | | |
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|  | **Completed forms should be returned no later than 5pm on**  **Friday 21 October 2016 to:**  Jacqui Frazer at [jacqueline.frazer@bhdu.org](mailto:jacqueline.frazer@bhdu.org) | | | | |